

Renewal Schedule for Industries Regulated by the S.C. Department of Consumer Affairs		
Industry Regulated	SCDCA Division	Renewal Period
<b>Athletic Agents</b> Staff Contacts: Carri Grube/Vira Richburg	Legal	Certificate of Registration valid for two years; Must be renewed biennially by May 7; Initial registration fee \$500, Renewal \$300.
<b>Consumer Credit Counseling</b> Staff Contacts: Carri Grube/Vira Richburg	Legal	Licensing period will run from September 1- December 1; Licenses are valid for one year — January 1 through December 31; Initial application fee: \$100, Investigation fee: \$50; Renewal fee: \$100; Individual counselors: \$40.
<b>Consumer Grantor Notification</b> Staff Contact: Linda Anderson	Administration	Businesses (new and existing) that <b>gross more than \$150K annually</b> — and <b>use written agreements to extend consumer credit</b> — must file a notification form with the administrator within 30 days after commencing business in this state. Form must be filed on or before January 31 of each year. Fee: \$120 per location.
<b>Continuing Care Retirement Communities</b> Staff Contact: Charles Knight	Legal	Entities must register prior to commencing business; Licenses expire one year after the date of issuance; Registration fee: \$2000.
<b>Credit Notification for Rent-to-Own Businesses</b> Staff Contact: Linda Anderson	Administration	All businesses that engage <b>solely</b> in rental-purchases transactions (rent-to-own) in South Carolina must file this form on or before January 31 of each year. Fee: \$120 per location.
<b>Discount Medical Plan Organizations</b> Staff Contact: Elliott Elam	Advocacy	<b>Renewal period</b> January 1 - January 31; Licenses valid for one year (February 1 - January 31). <b>Filing fee:</b> \$500 (if 50 or fewer reps), \$750 (50 to 100 reps), \$1000 (more than 100 reps). <b>Effective January 1, 2007.</b>
<b>Lemon Law</b> Staff Contacts: Danny Collins/Elaine Gamble	Legal	Manufacturers of new vehicles <b>should</b> file report containing summary of all vehicles repurchased or replaced <b>immediately</b> after repurchasing; Between January 1 and January 31 of each year each manufacturer of new motor vehicles sold in this state shall provide a report, containing a written summary of all vehicles repurchased or replaced.
<b>Loan Originators</b> Staff Contact: Charles Knight	Legal	Renewal period: January 1 - March 31; Fee \$50.
<b>Maximum Rate Schedules</b> Staff Contact: Linda Anderson	Administration	All <b>businesses making credit sales</b> and <b>lenders making consumer loans with finance charges exceeding 18 percent APR</b> must file this form on or before January 31 of each year. Fee: \$40 per location.
<b>Mortgage Brokers</b> Staff Contact: Charles Knight	Legal	Renewal period: August 1 - September 30 of each year. Initial filing fee: \$750; Renewal fee: \$550; Satellite and branch offices \$150 per location.

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<b>Motor Club Representatives</b> Staff Contacts: Danny Collins/Elaine Gamble, Suzanne Barczak	Legal	Renewal period: March 1 - April 30; Fee: \$20 per representative.
<b>Motor Club Services</b> Staff Contacts: Danny Collins/Elaine Gamble, Suzanne Barczak	Legal	Renewal period: September 1 - October 31; Fee: \$500.
<b>Motor Vehicle Dealer Closing Fees</b> Staff Contact: Celeste Brown	Administration	Filings may be made at any time; SCDCA urges dealers to file between July 1 and August 31 of each year; Fee: \$10.
<b>Pawnbrokers</b> Staff Contact: Helen Fennell, Suzanne Barczak	Legal	Renewal period: May 1 - June 30 of each year; Fee: \$275; Change of location fee: \$25.
<b>Physical Fitness Services</b> Staff Contact: Helen Fennell, Suzanne Barczak	Legal	Renewal period: November 1 - December 31 of each year.; Fee \$50 per location.
<b>Preneed Burial Contracts</b>  Staff Contacts: Alicia Clark/Danny Collins	Legal	Within 60 days of the sale of a contract, the seller must provide a copy of the contract to the department and remit the following fees: License fee: \$250 (one-time payment); Contract fee:\$20; Late filing fee: \$10.
<b>Prepaid Legal</b>  Staff Contacts: Monica Chapman/Elaine Gamble	Administration	Renewal period <b>for companies</b> : February 1 - March 1; Fee \$800. Renewal period <b>for representatives</b> : August 1 - September 30; Fee: \$40.
<b>Professional Employer Organizations (PEO)</b>  Staff Contacts: Timmie Gibson-Hatten/Hana Williamson	Advocacy	Renewal period: Restricted licensees renew biennially; Nonrestricted licensees: Every other year by September 30; Fees: <b>In the first year of biennium</b> : Resident PEO: \$2000; Resident PEO Group: \$4000; Nonresident PEO: \$2000, or fee imposed in state of residency if larger — not to exceed \$5,000, Nonresident PEO Group: \$4000 or fee imposed in state of residency if larger — not to exceed \$10,000; <b>Second year of biennium</b> : Resident PEO \$1000; Resident PEO Group: \$3500, Nonresident PEO: \$1000 or fee imposed in state of residency if larger — not to exceed \$2500, Nonresident PEO Group: \$3500 or fee imposed in state of residency if larger — not to exceed \$5000; <b>Renewals</b> : PEO: \$1500, PEO Group: \$3000, Nonresident PEO: \$1500 or fee imposed in state of residency if larger — not to exceed \$3750; Nonresident PEO Group: \$3000 or fee imposed in state of residency if larger — not to exceed \$7500; <b>Department may levy biennial assessment fee to cover costs for regulation.</b>